

**Bed Management Solution (BMS)
v2.4**

**Deployment, Installation, Rollback, and Back-Out
Guide**



**February 2020
v1.3**

**Department of Veterans Affairs
Office of Information and Technology (OI&T)**

Revision History

Date	Version	Description	Author
02/20/2020	1.3	Updated Deployment Instructions: Sections 3.1; 5.3.4.3; 6.1; 6.1.1; 6.2; 6.3; 6.4; 6.5; 6.6.2; and 7	Technatomy
1/13/2020	1.2	Updated Schedule	Technatomy
12/16/2019	1.1	Updated Schedule and Deployment Instructions	Technatomy
11/06/2019	1.0	Updated with BMS v2.4	Technatomy

Artifact Rationale

This document describes the Deployment, Installation, Back-out, and Rollback Plan for new products going into the VA Enterprise. The plan includes information about system support, issue tracking, escalation processes, and roles and responsibilities involved in all those activities. Its purpose is to provide clients, stakeholders, and support personnel with a smooth transition to the new product or software, and should be structured appropriately, to reflect particulars of these procedures at a single or at multiple locations.

Per the Veteran-focused Integrated Process (VIP) Guide, the Deployment, Installation, Back-out, and Rollback Plan is required to be completed prior to Critical Decision Point #2 (CD #2), with the expectation that it will be updated throughout the lifecycle of the project for each build, as needed.

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1. Introduction

This document describes how to deploy and install the various components of the software for the Bed Management Solution (BMS) v2.4 project, as well as how to back-out the product and rollback to a previous version or data set. This document is a companion to the project charter and management plan for this effort. In cases where a non-developed Commercial Off-the-Shelf (COTS) product is being installed, the vendor provided User and Installation Guide may be used, but the Back-Out Recovery strategy still needs to be included in this document.

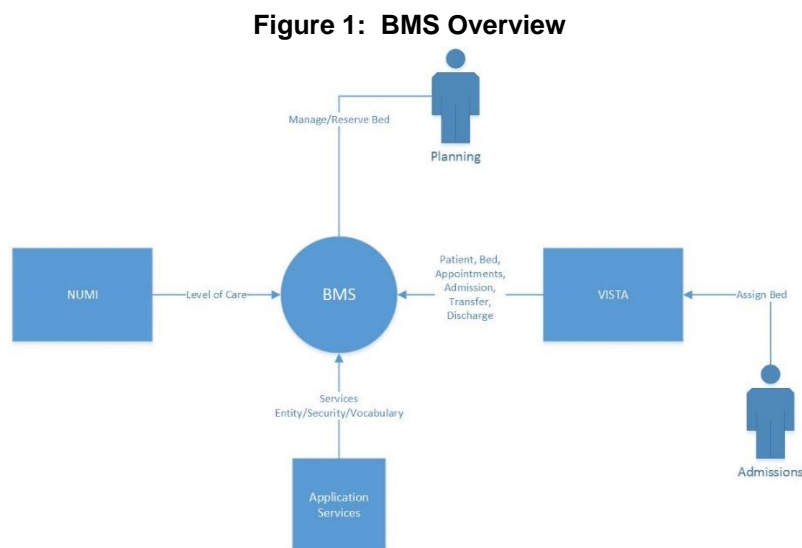
BMS is a real-time, user-friendly web-based Veterans Health Information Systems and Technology Architecture (VistA) interface for tracking patient movement, bed status and bed availability within the VA system. It provides performance information that can be used to measure and improve patient flow as it occurs within and between VAMCs. BMS enhances safety, quality of care, patient/staff satisfaction and improves patient flow for process and outcome improvements. BMS, the automated Bed Management Solution, allows administrative and clinical staff to record, manage and report on the planning, patient-movement, patient occupancy, and other activities related to management of beds. All patient admission, discharge, and transfer movements are pulled directly from VistA to BMS resulting in minimal manual data entry.

2. Purpose

The purpose of this plan is to provide a single, common document that describes how, when, where, and to whom the BMS application will be deployed and installed, as well as how it is to be backed out and rolled back, if necessary. The plan also identifies resources, communications plan, and rollout schedule. Specific instructions for installation, back-out, and rollback are included in this document.

3. Dependencies

BMS communicates with VistA to capture bed, patient, admission, transfer, and discharge information. BMS also interfaces with National Utilization Management Integration (NUMI) to retrieve information regarding NUMI reviews.



3.1 Constraints

The software needs to address system-related issues associated with the currently deployed BMS v.2.3.1 product, while continuing to meet functional business needs and requirements of the business owner. The objective of the second increment of the intended solution is to enhance the current BMS functionality identified in the Init8_BMS_RSD Inc2 as part of the nationally supported Class I solution, while complying with all previously established VA national release criteria. This version will be integrated with VistA and NUMI.

Specific functionalities to be deployed in the second increment of BMS v2.4 will enhance functionalities of the following components of the system:

- Whiteboard integration and management
- Icon Library management
- Event Notifications management
- Patient waitlist management

BMS v2.4 will be a single code base system supporting all VAMCs and Veterans Integrated Service Networks (VISNs).

BMS v2.4 will be hosted in a browser-controlled environment.

BMS v2.4 design will support the server configurations deployed at the Austin Information Technology Center (AITC) that hosts BMS v.2.4.

4. Roles and Responsibilities

This section outlines the roles and responsibilities for managing the deployment of the BMS 2.4 application. The BMS 2.4 Development Team will produce the deployment artifacts (RFC's, DB Scripts, executables, etc.) and work directly with the AITC personnel to plan the actual deployment.

Table 1: Deployment, Installation, Back-out, and Rollback Roles and Responsibilities

ID	Team	Phase / Role	Tasks	Project Phase (See Schedule)
1	FO, EO, NDCP or Product Development (depending upon project ownership)	Deployment	Plan and schedule deployment (including orchestration with vendors).	Deployment
2	FO, EO, NDCP or Product Development (depending upon project ownership)	Deployment	Determine and document the roles and responsibilities of those involved in the deployment.	Design/Build
3	FO, EO, or NDCP	Deployment	Test for operational readiness.	Design/Build
4	FO, EO, or NDCP	Deployment	Execute deployment.	Design/Build
5	FO, EO, or NDCP	Installation	Plan and schedule installation.	Deployment
6	Regional PM/ Field Implementation Services (FIS)/ Office of Policy and Planning (OPP) PM	Installation	Ensure authority to operate and that certificate authority security documentation is in place.	Design/Build
7	Regional PM/FIS/OPP PM/ Nat'l Education & Training	Installations	Coordinate training.	Deployment
8	FO, EO, NDCP or Product Development (depending upon project ownership)	Back-out	Confirm availability of back-out instructions and back-out strategy (what are the criteria that trigger a back-out).	Deployment
9	FO, EO, NDCP or Product Development (depending upon project ownership)	Post Deployment	Hardware, Software and System Support.	Maintenance

5. Deployment

The deployment and installation is scheduled to run as depicted in the BMS v2.4 development master schedule.

5.1 Timeline

The deployment and installations timelines are depicted in the Deployment Timeline Schedule below.

Table 2: Deployment Timeline

ID	Task Mode	Task Name	Duration	Start	Finish	
1	★	BMS v2.4	268 days	Wed 3/20/19	Fri 3/27/20	
2	★	Environment Setup/Configuration (Dev - 800 Servers)	103 days	Wed 3/20/19	Fri 8/9/19	
5	★	Environment Setup/Configuration (SQA - 700 Servers)	20 days	Mon 7/22/19	Fri 8/16/19	
7	★	UFT Preparation	189 days	Tue 4/23/19	Fri 1/10/20	
45	★	508 Defect Remediation/Testing	114 days	Tue 4/2/19	Fri 9/6/19	
60	★	BMS 2.4 Deployment in 600/400 Environments	36 days	Tue 9/3/19	Tue 10/22/19	
69	★	UFT (SQA/Pre-Prod)	59 days	Tue 9/3/19	Fri 11/22/19	
77	★	IOC (400 Pre-Prod Environment)	37 days	Mon 11/25/19	Tue 1/14/20	
83	★	Deployment (200 Prod Environment)	3 days	Tue 1/14/20	Thu 1/16/20	
84	★	Warranty/Transition Period	52 days	Thu 1/16/20	Fri 3/27/20	

5.2 Site Readiness Assessment

The product will be released by the BMS Development Team to the AITC Build Manager via a Change Order. The AITC Build Manager will follow the installation steps in Section 0 to complete the product's activation at AITC. The Implementation Manager has assured site readiness by assessing the readiness of the receiving site to deploy the product. AITC, under contract, will provide the product dependencies, power, equipment, space, manpower, etc., to ensure the successful activation of this product.

5.3 Application Architecture

The following diagram represents the high-level architecture for the BMS application. BMS is a national application deployed at the AITC data center. The application is accessed at VA medical centers using approved web browser software. BMS reads data from VistA systems associated with each site's VistA instance.

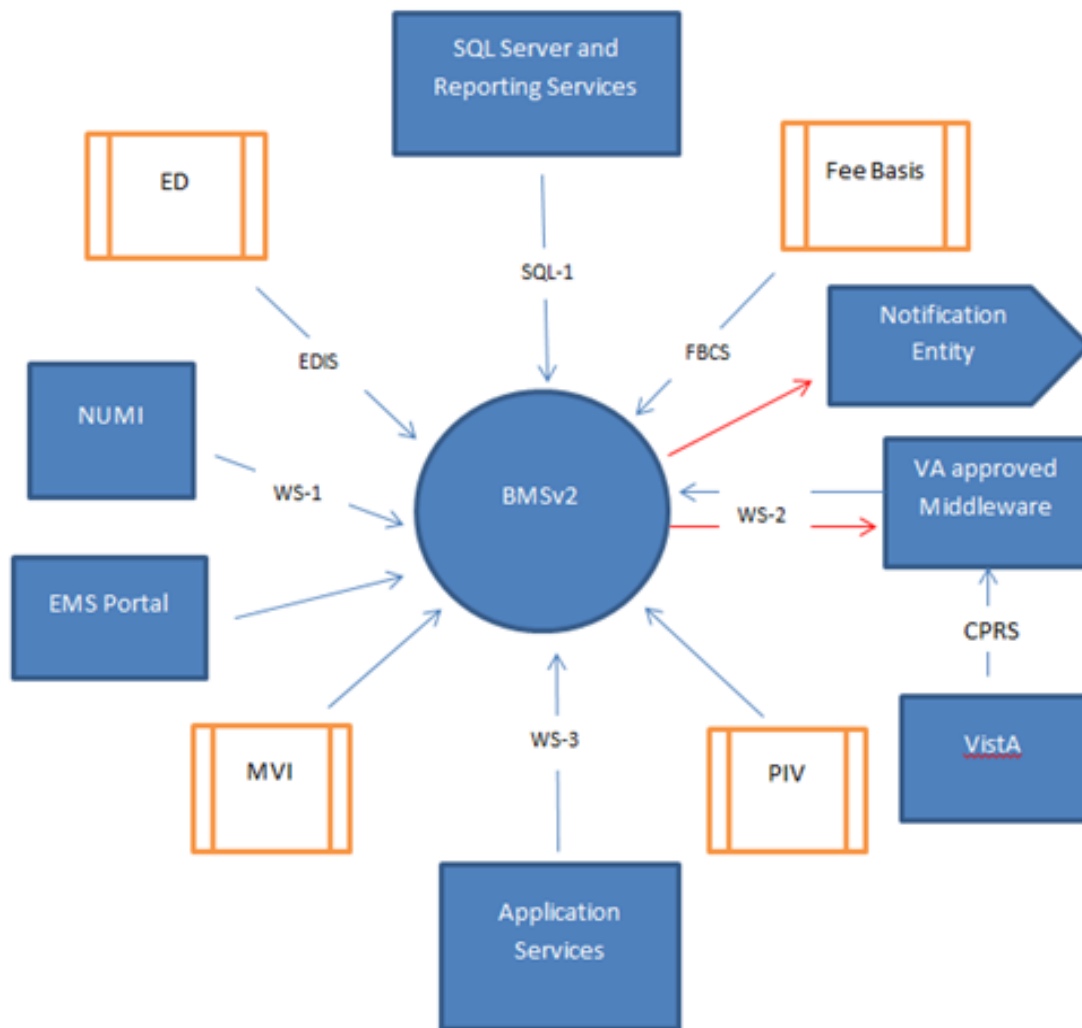


Figure 2: BMS Architecture Diagram

5.3.1 Deployment Topology (Targeted Architecture)

This product will be released to AITC. The AITC, under contract, will house and secure this product on its Pre-Production and Production servers. The BMS system will be available to VA users on a continuous basis (excluding scheduled maintenance activities).

5.3.2 Site Information (Locations, Deployment Recipients)

AITC will host the web and application servers for the BMS system.

5.3.3 Site Preparation

BMS will be supported on VA equipment that currently runs the existing BMS 2.3.1 system; therefore, no site preparation activities are required.

5.3.4 Resources

This section describes the hardware, software, and communications for the deployment of BMS, where applicable.

5.3.4.1 Facility Specifics

No facility-specific features are required for this deployment.

5.3.4.2 Hardware

As middleware, BMS 2.4 requires no hardware to install.

BMS 2.4 will be supported on existing VA equipment.

5.3.4.3 Software

BMS 2.4 will be updating the system to implement a patch to fix post-deployment defect fixes. Other than changes to the application files and database objects, no new COTS software or database/operating system updates are required.

The software components and database change scripts will be staged at the following location:

\\vaussqlbms801.aac.dva.va.gov\bms_team\prod_deployment\patches

5.3.4.4 Communications

This section outlines the communications to be distributed to the business user community:

- Communication between the development team, AITC, and the Sustainment team will occur via email and conference calls scheduled through Microsoft Lync.
- Notification of scheduled maintenance periods that require the service to be offline or that may degrade system performance will be disseminated to the business user community a minimum of 48 hours prior to the scheduled event.

- Notification to VA users for unscheduled system outages or other events that impact the response time will be distributed within 30 minutes of the occurrence.

5.3.4.5 Deployment/Installation/Back-Out Checklist

The table below outlines the coordination effort and documents the day/time/individual when each activity (deploy, install, back-out) is completed for BMS 2.4. The table will be populated once the activities are completed.

Table 3: Deployment/Installation/Back-Out Checklist

Activity	Day	Time	Individual who completed task
Deploy	TBD		
Install	TBD		
Back-Out	TBD		

6. Installation

This section outlines the backup and installation steps for the various BMS 2.4 components.

6.1 Pre-installation and System Requirements

This section outlines the minimum requirements for the product to be installed, as well as the recommended hardware and software system requirements. BMS 2.4 is being deployed to fix post deployment defects. As an upgrade, there are no changes to the existing hardware and software system components. The only changes are to the BMS application and database objects - to support the BMS 2.4 functionality.

6.1.1 Pre-installation Activities:

Download the .zip files from the following directory and unzip on the applicable servers

\\vaussqlbms801.aac.dva.va.gov\bms_team\prod_deployment\patches

6.2 Database Server

This section outlines the installation steps for the various BMS v2.4 database components on vaussqlbms210.

1. Backup affected stored procedures
2. Compile new/updated stored procedures

6.3 210 Application Server

This section outlines the installation steps for the BMS components on the two application servers – vausappbms210.

1. Stop the BMS.BedManagerService
2. Backup affected app dll's (make a backup up D:\Services\BMS)
3. Install modified app dlls on the D:\Services\BMS\ directory
4. Start the BMS.BedManagerService

6.4 Web Server

This section outlines the installation steps for the BMS components on the web server – vaauswebbms210.

1. Backup affected web dll's from D:\BMSWeb\bin
2. Install modified web dll's on the web server in the D:\BMSWeb\bin directory, which will restart the web services and update cache

6.5 Report Server

This section outlines the installation steps for the BMS components on the report server – vaaussqlbms211.

1. Backup affected rdl file
2. Configure updated rdl file

6.6 Post-installation and Smoke Testing

This section outlines the post-installation activities and the minimum BMS 2.4 functionality to smoke test.

6.6.1 Post-installation Activities

Log into the BMS Web Application

6.6.2 Smoke Testing

1. Perform Smoke Testing
 - a. Census Categories
 - b. PPBP By Date Range Report
 - c. PPBP Waiting List Comments
 - d. Add/Edit User Functionality

7. Rollback/ Back-Out Plan

The BMSv2.4 rollback/back-out plan is relatively straightforward since a backup directories were created on each of the upgraded servers.

1. VAAUSSQLBMS210
 - a. Restore and Compile the backup stored procedures
2. VAAUSSQLBMS211
 - a. Restore and Configure the backup rdl file
3. VAAUSWEBBMS210
 - a. Shutdown the web service
 - b. Restore the backup web dll's
 - c. Restart the web service
4. VAAUSAPPBMS210
 - a. Stop the BMS.BedManagerService
 - b. Restore the backup APP dll's
 - c. Start the BMS.BedManagerService
5. Perform Smoke Testing
 - a. Census Categories
 - b. PPBP By Date Range Report
 - c. PPBP Waiting List Comments
 - d. Add/Edit User Functionality